

**Subject:** Procurement of a New Contract to Service and Install  
Warden Call Systems in Seniors Housing

**Date of Meeting:** 13 July 2017

**Report of:** Executive Director Neighbourhoods, Communities &  
Housing

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**Wards Affected:** All

**FOR GENERAL RELEASE**

***Action Required of the Committee:***

To receive the item referred from the Housing & New Homes Committee for approval:

**Recommendation:** That the following be referred to the Committee for consideration:

**11.2 RESOLVED:-**

- (1) That Housing & New Homes Committee recommends to Policy, Resources & Growth Committee that delegated authority is granted to the Executive Director with responsibility for Neighbourhoods, Communities & Housing, following consultation with the Executive Director of Finance & Resources to:
- (i) Launch a competitive procurement process to secure a contractor to supply, install, service and repair all equipment needed to provide Warden Call systems in Seniors Housing;
  - (ii) Award a contract with a term of 4 years to the bidder offering the best value in terms of price and quality;
  - (iii) Approve an extension (or extensions) of the contract for up to a further period of 2 years if required and dependant on performance.

**BRIGHTON & HOVE CITY COUNCIL****HOUSING & NEW HOMES COMMITTEE****14 JUNE 2017****COUNCIL CHAMBER, HOVE TOWN HALL**

**Present:** Councillor Meadows (Chair) Councillor Hill (Deputy Chair), Councillor Mears (Opposition Spokesperson), Councillor Gibson (Group Spokesperson), Councillors Atkinson, Barnett, Bell, Lewry, Moonan and Phillips.

**DRAFT MINUTES****PART ONE**

- 11.1 The Committee considered a report of the Executive Director, Neighbourhoods, Communities & Housing which sought approval to tender a contract for the supply, installation, servicing and repair of Warden Call system equipment throughout the council's Seniors Housing properties, of which there are currently 22 schemes. The current contract would expire in January 2018. The proposal was to procure a new contract with a term of 4 years and an option to extend the arrangement for an additional 2 years. The new contract would continue to be managed by Housing Services. It was estimated that the value of the new contract over the total 6 year term would be between £850,000 and £950,000. The report was not called for discussion.
- 11.2 **RESOLVED:-**
- (1) That Housing & New Homes Committee recommends to Policy, Resources & Growth Committee that delegated authority is granted to the Executive Director with responsibility for Neighbourhoods, Communities & Housing, following consultation with the Executive Director of Finance & Resources to:
- (i) Launch a competitive procurement process to secure a contractor to supply, install, service and repair all equipment needed to provide Warden Call systems in Seniors Housing;
  - (ii) Award a contract with a term of 4 years to the bidder offering the best value in terms of price and quality;
  - (iii) Approve an extension (or extensions) of the contract for up to a further period of 2 years if required and dependant on performance.