

Home to School Transport - Policy Panel

Date: **3 June 2020**
Time: **10.00am**
Venue **Virtual Meeting - Skype**

Note: in response to current Government Regulations this meeting is being held as a virtual meeting for councillors and accessible via Skype. Public speaking and engagement opportunities will be made available.

The meeting will also be webcast live to the internet.

Members: **Councillors:** Clare (Chair), Hills, Mears, O'Quinn, Wares and Wilkinson

Contact: **Mark Wall**
Head of Democratic Services
01273 291006
mark.wall@brighton-hove.gov.uk

If you would like to make a written submission about current issues with Home To School Transport, please email a brief statement to carolyn.bristow@brighton-hove.gov.uk by **29 May 2020**.

Your submission will be shared with the Councillors sitting on the Policy Panel ahead of the next Panel meeting and will be made available online to view prior to the meeting.

If you want to make a confidential submission, please indicate that it should **only be** circulated to Panel Members. Any submissions received after 29 May, may be considered at a later Panel meeting.

The Panel are inviting written submissions (of not more than one side of A4) on the areas of current issues as listed on the agenda.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through ModernGov: [iOS/Windows/Android](#)

This agenda and all accompanying reports are printed on recycled paper.

AGENDA

PART ONE

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1 WELCOME AND INTRODUCTIONS

2 PROCEDURAL BUSINESS

3 ACTION NOTES

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Action Notes from the last two meetings of the Panel held on (a) 3 March and (b) 20 March 2020.

4 FOCUSSED DISCUSSION 1 (75 MINS)

Current issues and possible MPP recommendations. To cover September arrangements / Covid-19 arrangements / Contract arrangements with operators.

BREAK - 10 MINS

5 FOCUSSED DISCUSSION 2 (45 MINS)

Matters covered by the Independent Review that the MPP have identified to discuss further and possible MPP recommendations. To cover insurance / Corporate Risk status / Service Capacity and Budget.

PART TWO

6 PANEL DISCUSSION (45 MINS) - EXEMPT CATEGORY 3

Procurement and Contract Compliance.

ACCESS NOTICE

In response to the current situation with Covid-19 and the easing of Regulations, this Committee meeting will be held virtually via Skype and web cast simultaneously.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fourth working day before the meeting.

For those members of the public wishing to actively take part in the meeting a link will be emailed so that they can join the meeting.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1998. Data collected during this web cast will be retained in accordance with the Council's published policy.

Therefore, by joining the meeting via the link provided you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured, they should ensure they do not use the skype video facility and provide a static image.

FURTHER INFORMATION

For further details and general enquiries about this meeting contact , (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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