

BRIGHTON & HOVE CITY COUNCIL

JOINT COMMISSIONING BOARD

5.00pm 27 September 2004

BRIGHTON TOWN HALL

MINUTES

Brighton and Hove City Primary Care Trust Representatives:

Present: Jean Spray (Chair); Judith Corcho, Michael Evans and Janice Robinson.

Brighton & Hove Council Representatives:

Present: Councillor Meadows (Vice-Chair); Councillors Burgess, Meegan, Mrs Norman, Older, and Williams.

All decisions minuted below were agreed by the above representatives of the Brighton & Hove City Primary Care Trust Board, acting as a sub-committee of the Trust, which forms the Brighton and Hove City Primary Care Trust part of the Joint Commissioning Board.

All decisions minuted below were agreed by Brighton & Hove City Council's Adult Social Care and Health Sub-Committee, acting as the Council's sub-committee which forms the Council part of the Joint Commissioning Board.

The Chair referred with regret to the recent death of Councillor Gerry Kielty who had shared the role of chairing the Board over the last two years. The Chair paid tribute to his good work in the area of Adult Social Care and Section 31 Services. The Board observed a minutes silence in memory of Councillor Kielty.

PART ONE

ACTION

16. PROCEDURAL BUSINESS

16A. Declarations of Substitutes

16A.1 There were no substitute members.

16B. Declarations of Interests

16B.1 Councillor Burgess declared a personal but not prejudicial interest in item 20 as his wife worked in Learning Disability services.

Councillor Meegan declared a personal but not prejudicial interest in item 20 as his daughter had Aspergers Syndrome.

16C. Exclusion of Press and Public

16C.1 The Board considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

16C.2 **RESOLVED** - That the press and public not be excluded from any part of the meeting. The Part Two minute was approved.

17. MINUTES

17.1 **RESOLVED** - That the minutes of the meeting held on 28 June 2004 be approved and signed by the Chair (including the Part Two minutes).

Item 14 - 2004/2005 Section 31 Partnership Budget update

17.2 The Director of Service Improvement reported that following the last Board meeting it had been agreed not to make service changes this year. It was now proposed to have a full range of service reviews starting immediately, in order for the Board to be in a position to make service changes next year. A progress report on the service reviews would be submitted to the 20 December, Joint Commissioning Board meeting.

17.3 The Chair stressed that it would be crucial to carry out this intensive work. Carers, users and users groups would need to be involved in the review process.

17.4 The Director of Housing and City Support made the point that the Board would need to be convinced that the current level of resources were being used as efficiently as possible before reductions were made.

18. FINANCIAL MONITORING REPORT

18.1 The Board considered a report of the Director of Finance, Brighton & Hove City PCT, which presented the latest forecast of the year-end outturn (see minute book). The forecast showed an additional in-year overspend against the budget. There were on-going discussions as to how these additional pressures could be managed.

18.2 **RESOLVED** - That the forecast of the over spend for 2004/5 and the need to agree how the budget shortfall is to be managed across the partner organisations, be noted.

19. SERVICE AND FINANCIAL PLANNING FRAMEWORK – 2005/06 SECTION 31

19.1 The Board considered a report of the Programme Director of Health and Social Care that provided an early indication of the service and financial context within which services would be planned and delivered. The Board was informed of a proposed approach to commissioning, clarifying commissioner and provider relationships and a proposed timetable. Members were asked to agree the process for handling the forthcoming planning and business round (see minute book).

19.2 The Assistant Director Service Improvement reported that Brighton & Hove had seen a reduction in the Aids Support Grant as the national formula had been reworked to respond to the national rise in heterosexual transmission. Brighton & Hove had low numbers of heterosexual transmission and high numbers of homosexual transmission and would unfortunately receive a reduction in grant.

19.3 The Director of Children, Families and Schools informed the Board that the further pressure of £1 million within Learning Disability Services (paragraph 4.2) related to young people with complex needs transferring to the adult sector. This was a planned process.

19.4 **RESOLVED** – (1) That the service and financial context set out in Sections 3 & 4 of the report be noted.

Kate Money

(2) That officers be asked to draw up financial plans as set out in paragraph 4.3 of the report.

Commissioner
s of Services

(3) That the planning process and timetable set out in Section 5, be agreed.

20. COMMISSIONING SERVICES FOR PEOPLE WITH A LEARNING

DISABILITY IN BRIGHTON & HOVE

20.1 The Board considered a report of the Programme Director of Health and Social Care, which presented the Commissioning Strategy for Learning Disability Services (see minute book). The aim of the strategy was to develop and improve the current service to enable the delivery of aims and objectives of Valuing People (DH 200) and to address the current financial problems that had been present in the service for some time.

20.2 The Programme Director of Health and Social Care informed the Board that the strategy would consider diversity of need and would aim to support people with learning disabilities in order for them to live fulfilling lives as active citizens in the City. The demand and financial modelling was still in progress but would be submitted to the 20 December meeting of the Joint Commissioning Board.

20.3 An important issue to consider was how housing would be commissioned. A proposal to recommission most of the provision of the current in-house units of accommodation was set out in the report.

20.4 There were now better links between the day service and employment and European funding was available for employment training.

20.5 A query was raised about the definition of learning disability in certain conditions that traditionally have not been thought of as learning disabilities. It was requested that this issue should be a key area in the strategy. The Director of Service Improvement agreed that it was important to consider the needs of these client groups and to consider where those needs were appropriately met. The Director of Housing and City Support informed the Board that a report on Asperger Syndrome was submitted to the Adult Social Care and Health Sub-Committee in February 2004. A workshop had since taken place, which had raised a number of issues. A progress report, which would detail specialist work undertaken, would be submitted to the Adult Social Care and Health Sub-Committee in November and the Joint Commissioning Board in December.

20.6 **RESOLVED** – (1) That the Commissioning Plan be agreed subject to further discussion and consultation as set out in paragraph 47 of the report.

Kate Money

(2) That comments on the plan are reported to the December meeting of the Joint Commissioning Board and a final plan agreed.

(3) That a more detailed analysis of the demand and financial modelling be received at the December meeting.

(4) That the future commissioning arrangements be agreed, as set out in paragraph 31.1 of the report.

21. PROGRESS REPORT – COMMISSIONING STRATEGIES – WORKING AGE AND OLDER PEOPLES MENTAL HEALTH SERVICES

21.1 The Board considered a report of the Lead Commissioner for Mental Health concerning the progress in implementing the Commissioning Strategy for Working Age Mental Health Services (WAMHS) for 2004/5 and 2005/6 and the progress in developing Commissioning Strategy for Mental Health Services for Older People (MHSOP) (see minute book).

21.2 The Chief Executive, Brighton & Hove City PCT referred to the Sussex Collaboration Project (paragraph 12) and suggested that a brief paper on this matter be appended to the Board minutes (see appendix). A progress report would be submitted to the December meeting of the Board.

21.3 **RESOLVED** – (1) That the progress achieved with regards to the Commissioning Strategy for Working Age Mental Health Services, as outlined in the report, be noted.

Andy Porter

(2) That the plans for developing the Commissioning Strategy for Mental Health Services for Older People, be noted.

22. PATIENT AND PUBLIC INVOLVEMENT – REPORT OF HEAD OF PARTNERSHIPS AND OD, BRIGHTON & HOVE CITY PCT

22.1 The Board considered a report of the Head of Partnerships and Organisational Development, Brighton & Hove City PCT which explained the need to engage patients and the public in the planning and decision making for NHS services, including Section 31 arrangements. The Board was further informed of information being circulated to NHS staff, patients and the public (see minute book).

22.2 Members were asked to consider inviting a representative from the PCTs Patient and Public Involvement Forum to attend as an observer for Part One (non-exempt) items.

22.3 The Chief Executive, Brighton & Hove City PCT informed the Board that the report raised the issue of PCT responsibilities in respect of recent legislation. He stressed the need for training and awareness and more collaboration with local authority colleagues. It was suggested that some training sessions should be arranged for Board members. Further details would follow.

22.4 **RESOLVED** – (1) That the report be noted.

(2) That a representative from the PCTs Patient and Public Involvement Forum is invited to attend the Joint Commissioning Board as an observer for Part One (non-exempt) items.

Jane
Simmonds