

# **BRIGHTON & HOVE CITY COUNCIL**

## **JOINT COMMISSIONING BOARD**

**5.00pm 5 April 2004**

### **HOVE TOWN HALL**

#### **MINUTES**

Brighton & Hove Council Representatives:

Present: Councillor Kielty (Chair); Councillors Meadows, Mrs Norman (OS), Older, Pennington, Wells, Williams and Willows.

Brighton and Hove City Primary Care Trust Representatives:

Present: Jean Spray (Vice-Chair); Judith Corcho, and Janice Robinson.

Apologies: Michael Evans.

All decisions minuted below were agreed by the above representatives of the Brighton & Hove City Primary Care Trust Board, acting as a sub-committee of the Trust, which forms the Brighton and Hove City Primary Care Trust part of the Joint Commissioning Board.

All decisions minuted below were agreed by Brighton & Hove City Council's Adult Social Care and Health Sub-Committee, acting as the Council's sub-committee which forms the Council part of the Joint Commissioning Board.

#### **PART ONE**

#### **ACTION**

#### **21. PROCEDURAL BUSINESS**

##### **21A. Declarations of Substitutes**

21A.1 Councillor Pennington substituted for Councillor Turton.

##### **21B. Declarations of Interest**

21B.1 There were none.

##### **21C. Exclusion of Press and Public**

21C.1 The Board considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings

and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

21C.2 **RESOLVED** - That the press and public be excluded from the meeting during consideration of item 27.

## **22. MINUTES**

22.1 **RESOLVED** - That the minutes of the meeting held on 20 January 2004 be approved and signed by the Chair.

## **23. FINANCIAL MONITORING REPORT**

23.1 The Board considered a report of the Director of Finance, Brighton & Hove City Primary Care Trust that presented the latest forecast of the year-end outturn (see minute book).

23.2 **RESOLVED** - That the latest forecast of the over spend for 2003/4 and the agreement to carry this forward in the City Council's books, be noted.

## 24. BUDGET REPORT

The special circumstance for non-compliance with Section 100B (4) of the 1972 Local Government Act (items not to be considered unless the agenda is open to inspection at least five clear days in advance of the meeting) are that the financial information was not available at the time of printing the agenda.

24.1 The Board considered a report of the Director of Finance, Brighton & Hove City Primary Care Trust that set out the latest position on the budget setting process for 2004/5 (see minute book).

24.2 Proposed efficiency savings to fund the 2% cost improvement plan were set out in paragraph 3.7 of the report.

24.3 Members were informed that the two areas where there was a potential gap between the funding available and the requirements of the service were Learning Disabilities Services and Working Age Mental Health Services. Proposals for resolving the discrepancy between service demands/ commissioning strategies and the financial constraints were set out in paragraphs 3.4 and 3.5 of the report.

24.4 The Chair informed members that a special meeting of the Joint Commissioning Board would be arranged for Tuesday 8 June 2004. A more detailed budget report would be submitted to that meeting.

24.5 **RESOLVED** - (1) That the need to review the profile of contributions over the three-year period supporting the commissioning strategies (either existing or emerging) be noted.

(2) That the financial pressures within the partnership and the proposals being made to ensure that the services provided match the available budget, be noted.

(3) That the Task and Finish Group be asked to oversee the identification of risks and the savings plans that will ensure a balanced budget for 2004/5 and the efficiency savings needed in 2005/6 and 2006/7.

(4) That the proposed efficiency savings identified (as set out in paragraph 3.7 of the report) to fund the 2% cost improvement plan, be approved.

**Note:** Councillor Williams did not agree to the charging for day care in learning disabilities as set out in paragraph 3.7.

**25. MENTAL HEALTH COMMISSIONING STRATEGY**

25.1 The Board considered a report of the Lead Commissioner for Mental Health that presented the Commissioning Strategy for Working Age Mental Health Services for 2004/5 and 2005/6 (see minute book).

25.2 The aims of the strategy were i) the implementation over 2 years from April 2004 of the key Local Development Plan Targets (LDP), ii) achieving significant progress over 2 years from April 2004 in relation to the National Service Framework (NSF) Targets and iii) addressing local priorities.

25.3 **RESOLVED** - (1) That the Commissioning Strategy as outlined in the report be noted and agreed.

(2) That the progress of the strategy be reviewed after 6 months and a further report presented to the Board in October 2004 – with particular reference to progress against financial targets.

**26. INTEGRATED COMMUNITY EQUIPMENT SERVICE - SECTION 31 AGREEMENT**

26.1 The Board considered a report of the Director of Housing and City Support concerning the arrangements for an Integrated Community Equipment Service (ICES) by Brighton & Hove City Council and the South Downs Health NHS Trust, set up in accordance with the Health Act 1999 Section 31 notification to the Department of Health (see minute book). These arrangements had been agreed by the Adult Social Care and Health Sub-Committee and the South Downs NHS Trust Board.

26.2 **RESOLVED** - That the arrangements put in place by the Council and the NHS Trust for an Integrated Community Equipment Service be noted.

The meeting concluded at 6.24 p.m.

Signed

Chair

Dated this

day of

2004

## **Local Government (Access to Information) Act 1972**

### **SUMMARY OF PART 11 ITEM**

#### **27. REVISED CONTRACT DOCUMENTATION FOR CARE HOMES SERVICES PURCHASE FROM SOUTHDOWN HOUSING ASSOCIATION – EXEMPT CATEGORIES 8 AND 9**

27.1 The Board considered and approved a report of the Lead Commissioner, Learning Disability Services which sought approval to enter into revised and improved contracting arrangements with Southdown Housing Association for the provision of care home places currently being purchased under agreements inherited from East Sussex County Council.