

BRIGHTON & HOVE CITY COUNCIL

JOINT COMMISSIONING BOARD

4.00pm 11 SEPTEMBER 2003

HOVE TOWN HALL

MINUTES

Brighton and Hove City Primary Care Trust Representatives:

Present: Jean Spray (Chair); Judith Corcho, Michael Evans and Janice Robinson.

Brighton & Hove Council Representatives:

Councillor Kielty (Vice Chair); Councillors Giebeler, Meadows, Mrs Norman (OS), Older, Pidgeon, Turton and Willows.

All decisions minuted below were agreed by the above representatives of the Brighton & Hove City Primary Care Trust Board, acting as a sub-committee of the Trust, which forms the Brighton and Hove City Primary Care Trust part of the Joint Commissioning Board.

All decisions minuted below were agreed by Brighton & Hove City Council's Adult Social Care and Health Sub-Committee, acting as the Council's sub-committee which forms the Council part of the Joint Commissioning Board.

PART ONE

ACTION

7. PROCEDURAL BUSINESS

7A. Declarations of Substitutes

7A.1 Councillor Older substituted for Councillor Wells. Councillor Giebeler substituted for Councillor Willows.

7B. Declarations of Interest

7B.1 There were none.

7C. Exclusion of Press and Public

7C.1 The Board considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and

the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

7C.2 **RESOLVED** - That the press and public be excluded from the meeting during consideration of items 11 and 12.

8. MINUTES

8.1 **RESOLVED** – That the minutes of the meeting held on 2 June 2003 be approved and signed by the Chair.

9. BRIGHTON AND HOVE JOINT COMMISSIONING STRATEGY FOR OLDER PEOPLE: IMPROVING CARE AND CAPACITY 2003 - 2006 Juliet Mellish

9.1 The Board considered a report of the Joint Commissioner for Older People and the Director of Housing and City Support that provided a summary of the final draft Brighton and Hove Joint Commissioning Strategy for Older People: Improving care and capacity 2003 – 2006 (see minute book).

9.2 It was noted that Appendix 1, Discussion paper for Older Peoples Services across Brighton & Hove, was not circulated with the agenda. This would be forwarded to members.

9.3 Several Board members requested a separate report on the re-provision of respite care from the resource centres to be presented to the Adult Social Care and Health Sub-Committee before the public were consulted on this issue.

9.4 The Chair and members of the Board congratulated the Joint Commissioner for Older People and her team for her work on the strategy.

9.5 **RESOLVED** – (1) That the key recommendations within the service strategy summaries be agreed, as follows:

Home Care (appendix 2).

Extra Care Housing (appendix 3).

Care Homes (appendix 4).

(2) That the plan to consult further upon the Joint Older Peoples Commissioning Strategy as part of the wider consultation process on the Older Peoples Vision document, be approved.

(3) That the vision (3.15), key aims (3.13) and key objectives (3.16 and 3.20) that the strategy seeks to achieve, be approved.

(4) That the financial pressures as outlined in points 4.4 and 5.1 be noted and that the strategies for managing these pressures be approved, as outlined in paragraph 4.5.

(5) That the risks, as outlined in points 5 and 5.1 be noted.

10. FINANCIAL RECOVERY PLAN 2003-4 AND 2004-5

Mike Schofield
John O'Sullivan
Ian Long
Catherine
Vaughan

10.1 The Board considered a report of the Task and Finish Group that presented the recommendations and conclusions of the Group in relation to their consideration of actions needed to bring the commissioning budget into balance. (see minute book).

10.2 **RESOLVED** – (1) That it be noted that the Task and Finish Group have concluded that the currently available budget is insufficient to enable the delivery of the services South Downs Health (as Integrated Service Provider) are being asked to provide in 2003/04.

(2) That it be ensured that the contributions of the commissioning partners match the emerging commissioning strategies when setting the 2004/2005 budgets.

(3) That the contents of the report be noted.

PART TWO**11. FINANCIAL RECOVERY PLAN – EXEMPT CATEGORIES 4,7, 8, AND 12**

Mike Schofield
John O'Sullivan
Ian Long
Catherine
Vaughan

11.1 The Board considered a report of the Task and Finish Group which presented a detailed progress statement for each of the services requiring financial recovery plans and put forward further financial recovery options for the Joint Commissioning Board's consideration (see minute book).

11.2 There were three service areas requiring financial recovery plans. Working Age Mental Health, Learning Disability and Older People Mental Health. The partnership was facing an overspend of £1.56m unless further funds were made available this year.

11.3 **RESOLVED** – (1) That the contents of the individual service group reports be noted.

(2) That the proposed additional financial recovery measures be agreed in principle, with the exception of the measures outlined below, and that the "decision-making process" required to pursue these savings where applicable, be approved.

(3) That it be noted that that the Board did not have the power to transfer the budget pressure for MH-LTO4 (asylum seekers) currently funded from Community Care budget) to another budget.

(4) It was agreed to defer decisions on the following.

OH-STO6 (introduction of maximum number of residential placements per week in to MHSOP care homes). Officers will report back on this issue.

OH-STO3 (not recruiting to vacant Liaison Nurse Post).

12. PART TWO MINUTE FROM MEETING HELD ON 2 JUNE 2003 – EXEMPT CATEGORIES 4, 7, 8, AND 12

12.1 **RESOLVED** – That the minute be approved and signed by the Chair.

The meeting concluded at 6.05 p.m.

Signed

Chair

Dated this

day of

2003

Local Government (Access to Information) Act 1972**SUMMARY OF PART 11 ITEM**

11.1 The Board considered a report of the Task and Finish Group which presented a detailed progress statement for each of the services requiring financial recovery plans and put forward further financial recovery options for the Joint Commissioning Board's consideration.

11.2 There were three service areas requiring financial recovery plans. Working Age Mental Health, Learning Disability and Older People Mental Health. The partnership was facing an overspend of £1.56m unless further funds were made available this year.

11.3 **RESOLVED** – (1) That the contents of the individual service group reports be noted.

(2) That the proposed additional financial recovery measures be agreed in principle, with the exception of certain measures which were deferred for further consideration. The “decision-making process” required to pursue these savings where applicable, is approved.

12. PART TWO MINUTE FROM MEETING HELD ON 2 JUNE 2003 – EXEMPT CATEGORIES 4, 7, 8, AND 12

12.1 **RESOLVED** – That the minute be approved and signed by the Chair