

**BRIGHTON & HOVE CITY COUNCIL**

**INTEGRATED SERVICE BOARD**

**4.30PM – 21 FEBRUARY 2005**

**ROOM 1**

**HOVE TOWN HALL**

**MINUTES**

Council Representatives:

Councillor Meadows (Chair); Councillors Meegan, Older and Williams.

South Down Health NHS Trust Representatives:

Quintin Barry (Vice-Chair); Ann Caborn, Jackie Lythell, Mo Marsh, Daphne Obang, Sarah Healey (Director Learning Disability Services/Nurse Executive), John O'Sullivan (Director, Finance and Information) and Michael Rosenberg (Chief Executive).

Apologies: Councillors Burgess and Mrs Norman.

All decisions minuted below were agreed by Brighton & Hove City Council's Adult Social Care and Health Sub-Committee acting as the Council Sub-Committee which forms the Council part of the Integrated Service Board.

All decisions minuted below were agreed by representatives of South Downs Health NHS Trust Board acting as a Sub-Committee of the Trust, which forms the South Downs Health NHS Trust part of the Integrated Services Board.

**PART ONE**

**ACTION**

**9. PROCEDURAL BUSINESS**

**9A Declarations of Substitutes**

9A.1 There were none.

**9B Declarations of Interest**

9B.1 Councillor Williams declared a personal but not prejudicial interest in items relating to mental health as he was the council's representative on the Trustees Board of MIND, the mental health charity.

**9C Exclusion of Press and Public**

9C.1 The Committee considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

9C.2 **RESOLVED** - That the press and public not be excluded from any items on the agenda.

**10. MINUTES**

10.1 **RESOLVED** - That the minutes of the meeting held on 8 November 2004 be approved and signed by the Chair.

**10A CHAIR'S COMMUNICATIONS**

10A.1 The Chair informed the Board that the council had recently introduced a period of 15 minutes for public questions at its committees and sub-committees. It had been suggested that there could public questions at the Integrated Services Board and a letter had been sent to Quintin Barry asking for his views. He had replied on behalf of the Board that it would be entirely appropriate to allow a period for public questions. Public questions would therefore be included at the next meeting of the Board.

**11. RESPONSE TO SHAPING THE FUTURE OF SERVICES IN SUSSEX FOR MENTAL HEALTH, LEARNING DISABILITY AND SUBSTANCE MISUSE SERVICES**

11.1 The Board considered the response of South Downs Health NHS Trust and a joint response from the PCT and the City Council (see minute book). There would be a further opportunity to discuss the consultation process at the next Board meeting.

11.2 **RESOLVED** – That the response from South Downs Health NHS Trust and the joint response of the PCT and City Council be noted.

**12. CHANGE OF CARE MODEL - INTEGRATED LEARNING DISABILITY SERVICES**

12.1 The Board considered a report of the Director, Specialist Services that sought agreement for a change in the model of care at the following learning disability accommodation services: 15 Preston Drove, 20 Windlesham Road and 9-11 Rutland Gardens (see minute book).

Naomi Cox

12.2 The Director, Specialist Services reported that there were no significant health needs among the residents that could not be met by community services. There would be no change in the way the services were run or changes in staff.

12.3 **RESOLVED** – (1) That it be agreed that 15 Preston Drove and 20 Windlesham Road be run as Care Homes Registered by Commission for Social Care Inspectorate and that 9-11 Rutland Gardens be run as Supported Living accommodation.

(2) That the changes take place from 4 April 2005.

**13. QUARTERLY INCIDENT REPORT - JULY - SEPTEMBER 2004**

13.1. The Board considered a report of the Director of Finance, South Downs Health NHS Trust concerning the Integrated Provider's performance in relation to incidents. The report covered all of the Trust's Section 31 and non-partnership services for the second quarter of 2004/05 (see minute book).

13.2 **RESOLVED** – That the report be noted.

**14. PERFORMANCE REPORT FOR 2004/04**

14.1 The Board considered a report of Director of Finance, South Downs Health NHS Trust concerning the Integrated Provider's performance for the 9 months to 31<sup>st</sup> December, 2004 (see minute book). The report included both social care and health care budgets managed by the Trust under the terms of the Section 31 Provider Partnership Agreement with Brighton & Hove City Council (see minute book).

14.2 The Director of Finance, South Downs Health NHS Trust reported that officers had worked well in dealing with the recovery plan. He was hopeful that the year end budget would be in a strong position. Meanwhile, there were continuing issues concerning delayed transfer of care, which would need careful management.

14.3 The Vice-Chair stressed that the improvement in performance figures was due to a tremendous effort by staff in integrated services who should be congratulated and thanked.

14.4 **RESOLVED** - (1) That the reported month 9 overspend of £1,616,000 which would indicate a potential outturn deficit of £1,546,000 on social care budgets after Financial Recovery Plans, be noted.

(2) That it be noted that it is assumed that £1,312,000 of the forecast deficit will be funded by the Local Authority with the balance of £234,000 being managed by the Integrated Service Provider.

The meeting concluded at 5.03 p.m.

Signed

Chair

Dated this

day of

2005