

<b>Subject:</b>	<b>Parking Annual Report</b>		
<b>Date of Meeting:</b>	<b>10 October 2017</b>		
<b>Report of:</b>	<b>Executive Director Economy, Environment &amp; Culture</b>		
<b>Contact Officer:</b>	<b>Name:</b>	<b>Paul Nicholls</b>	<b>Tel: 01273 293287</b>
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<b>Ward(s) affected:</b>	<b>All</b>		

**FOR GENERAL RELEASE****1. PURPOSE OF REPORT AND POLICY CONTEXT**

- 1.1 To note and approve the publication of the Parking Annual Report 2016-17 on the performance of Parking Services for submission to the Department for Transport, Traffic Penalty Tribunal and for general publication under the provisions of the Traffic Management Act 2004.

**2. RECOMMENDATIONS:**

- 2.1 That the Environment, Transport and Sustainability Committee endorses the publication of the Parking Annual Report for 2016-17 under the provisions of the Traffic Management Act 2004.
- 2.2 That the Environment, Transport and Sustainability Committee authorises the Head of Parking to produce and publish the report which will be made available on the Council's website and to stakeholders.

**3. CONTEXT/ BACKGROUND INFORMATION**

- 3.1 The City Council took over responsibility for civil parking enforcement from Sussex Police on 16 July 2001. The Traffic Management Act 2004 came into force on 31 March 2008 and in the interest of transparency the Council is required to produce and publish an annual report with the aim of informing debate on local parking issues.
- 3.2 Last year's annual report received national recognition when it was judged 'best overall report' for the second year running by the independent Parking Annual Report Review Group established by PATROL (Parking and Traffic Regulations Outside London). The Review group commented "Brighton & Hove Council retain the lead position in the full report category with another highly accessible, thought provoking, complete, informative and well-presented publication."
- 3.3 Copies of this year's Parking Annual Report will be sent to stakeholders including, Sussex Police, East Sussex Fire Brigade, The Traffic Penalty Tribunal, the Department for Transport, local parking special interest groups. The Parking Annual Report will also be published on the council's website.

#### **4. ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS**

- 4.1 No alternatives considered as there is a statutory requirement to produce a Parking Annual Report. The importance of the report in communicating with the public has also been highlighted by the Transport Select Committee

#### **5. COMMUNITY ENGAGEMENT & CONSULTATION**

- 5.1 The publication of the Parking Annual Report 2016-17 is being used as an opportunity to inform and engage with the public and stakeholders on a range of parking issues

#### **6. CONCLUSION**

- 6.1 To provide the public and stakeholders with information on the performance and aims and objectives of parking services and to meet the Council's legal obligations under the Traffic Management Act 2004

#### **7. FINANCIAL & OTHER IMPLICATIONS:**

##### Financial Implications:

- 7.1 The costs associated with the production and publication of the Parking Annual Report are funded from existing revenue budgets within the City Transport service. Financial information relating to the council's parking activities is included within the Parking Annual Report.

*Finance Officer Consulted: Gemma Jackson*

*Date: 14/09/17*

##### Legal Implications:

- 7.2 The City Council is required by statutory guidance issued by the Department for Transport under Section 87 of the Traffic Management Act 2004 to produce and publish an annual report within 6 months of the end of the financial year detailing financial and statistical information on its civil parking enforcement regime

*Lawyer Consulted: Stephanie Stammers*

*Date: 13/09/17*

##### Equalities Implications:

- 7.3 None identified

##### Sustainability Implications:

- 7.4 None identified

Any Other Significant Implications:

7.5 None identified

**SUPPORTING DOCUMENTATION**

**Appendices:**

1. Parking Annual Report 2016-17 (copy circulated to Members and published on the council website)

**Documents in Members' Rooms**

1. Public Version of the Parking Annual Report

